

Privacy policy

What and why

This privacy policy discloses the privacy practices for avtalsbevakning.se. This privacy policy applies solely to information collected by this web site. It will notify you of the following:

- What personally identifiable information is collected from you through the web site, how it is used and with whom it may be shared.
- What choices are available to you regarding the use of your data.
- The security procedures in place to protect the misuse of your information.

True Fiction Production AB is the data controller for the processing of personal data described in this policy. We only have access to and collect data that you voluntarily provide to us through registration forms, when updating your account and user information, via email or other direct contact. We will never sell or rent this information to anyone else.

The following categories of personal information can be saved and used:

- Contact information like name, address, e-mail address and phone number

Your personal information is mainly used to fulfill our obligations to you. We will not collect and use more information than what is necessary and we will always collect and use the least integrity sensitive information.

We will never share your information to any third party outside our organisation, except what's necessary to give you the support you need, e.g to complete an order.

If you don't unregister we have the right to contact you in the future by e-mail to inform you of new functionality or services or changes to this privacy policy.

How do we treat your information?

Below is information about what personal data processing is available.

Provide and execute agreements on services / goods

We process personal data in order to fulfill our agreement and provide services to you. We process personal information for our administration and billing of the services, to handle complaints, to help you with questions about your service when you contact our customer service and otherwise to exercise our rights and fulfill our obligations under our agreement with you.

Accounting

We process your personal data in order to be able to fulfill the statutory obligations that are incumbent on us, such as the Accounting Act's requirements for archiving of accounting material. The personal data we handle in this processing are contact information, identity-related personal data and financial personal data.

About cookies

A cookie is a small text-based data file that a web server asks you to save in your browser. By generally sending the content of the cookie back with each request to the relevant website, it is possible for the server to keep track of the visitor's preferences, behavior or identity (as far as is known). We use the following cookies on our website:

- Session cookies (a temporary cookie that expires when you close your browser or device).
- Durable cookies (cookies that remain on your computer until you remove them or they expire).

The cookies we use are intended to improve the services we offer. Cookies give the website a better functionality and make it easier for you as a user.

You can change your browser usage and scope of cookies at any time. You can then choose to block all cookies, only accept certain cookies or delete cookies when you close your browser. Choosing to block or delete cookies may mean that some services may not be used or the website may not function properly in all respects.

Your control of information

You have the right to unsubscribe from any future contact with us at any time. You can do the following at any time by contacting us:

- Find out what information we have about you, if any.
- Change any information we have about you.
- Ask us to delete all information we have about you. The right to have personal data deleted does not apply if we are required by law (eg the Accounting Act) to retain the data.

Security

We are constantly working to protect your information. All information you send through the website is protected and encrypted.

Wherever we collect information, it is retrieved securely. You can verify this by making sure the URL starts with <https://>.

While we encrypt information sent through the website, we also protect the information within the company. Only employees who need access to the information in order to perform a specific job (eg support or billing) are given access to the information.

Contact

If you have any questions about our services or this privacy policy, please contact us at support@avtalsbevakning.se.